

## **2023 Technical Skills Evaluation**

**To Potential Employers:** This document reflects a fair and thoughtful evaluation of the student listed below. We believe these skills are essential for employment in this specific industry area, and I evaluate each student upon completion of the one-year program at Whitewater Career Center.

| Program: | Work Based | Learning            |
|----------|------------|---------------------|
|          | Program:   | Program: Work Based |

| WORK-BASED CHARACTERISTICS         |   |  |
|------------------------------------|---|--|
| 5 4 3 2 1                          | Student can choose ethical courses of action.   |  |
| 5 4 3 2 1                          | Student evaluates feedback to improve job performance.  |  |
| 5 4 3 2 1                          | Student learns new skills and applies them to the job.  |  |
| 5 4 3 2 1                          | Student demonstrates accountability, leadership, and responsibility.  |  |
| 5 4 3 2 1                          | Student applies critical thinking skills to the job.  |  |
| 5 4 3 2 1                          | Student demonstrates appropriate etiquette and a positive attitude with customers/clients.  |  |
| 5 4 3 2 1                          | Student maintains confidentiality and integrity.  |  |
| 5 4 3 2 1                          | Student demonstrates effective communication and interpersonal skills.  |  |
| 5 4 3 2 1                          | Students works effectively as a team member.  |  |
| 5 4 3 2 1                          | Student demonstrates information and technology literacy.   |  |
| 5 4 3 2 1                          | Students understand the causes of accident and can apply safety procedures to prevent of accidents.   |  |
| CAREER EXPLORATION AND DEVELOPMENT |   |  |
| 5 4 3 2 1                          | Student has knowledge of career pathways related to the field of interest.  |  |
| 5 4 3 2 1                          | Student understands, can evaluate, and re-evaluate their characteristics, abilities, knowledge and skills needed for career success in their chosen career pathway. |  |
| 5 4 3 2 1                          | Student can create a five-year career portfolio and career plan.  |  |

| Evaluation Rating Scale: 5 = Proficient, 4 = Capable, 3 = Limited, 2 = Not Proficient, 1 = Training Not Received |      |  |
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| Elizaeth Shank-Fodrea, Instructor  | Date |  |

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