



COMMENCEMENT GUIDE

2020



IVY TECH
COMMUNITY
COLLEGE
RICHMOND

COMMENCEMENT CEREMONY

Saturday, May 9, 2020

1:30 p.m.

Tiernan Center, Richmond High School
380 Hub Etchinson Parkway
Richmond, Indiana 47374

Graduates should check in at the Tiernan Center between 11:30 a.m. – 12:30 p.m.

CHECKLIST FOR GRADUATION:

- Know your Ivy Tech username and login information.
- Know how to access your MyIvy account at myivy.ivytech.edu.
- Apply to graduate.
 - WCC staff will provide instructions. Students apply through MyIvy.
- Run your degree audit. (Optional)
 - Although this is not required, it is a good idea to run a degree audit through MyIvy to ensure you have met all the requirements. These are good tools to use as you progress through your college career.
- Confirm with Mrs. Jones that you will attend the ceremony on May 9, 2020.
 - All students are highly encouraged to participate in the ceremony.
 - Black caps and gowns will be loaned to all graduates for use in the ceremony. This saves you \$52 by not having to purchase the cap and gown.
- Order your tassel.
 - You must purchase a tassel to participate in the graduation ceremony.
 - The tassel will be a specific color to recognize your accomplishment of completing the Certificate in your area.
 - Payment is due to WCC by March 10, 2020. The cost for the tassel only is \$6.40. Checks should be made out to WCC, and payment should be made to the bookkeeper.
 - Tassels will be distributed with the caps and gowns on Friday, May 8, 2020.
- Complete all course work successfully.
- Pick up your cap and gown from Mrs. Jones.
 - The gowns will be distributed on Friday, May 8, 2020.
- Arrive at the Tiernan Center by 12:30 p.m. on Saturday, May 9, 2020.
- Celebrate your success!
- Return your cap and gown to WCC.
 - All gowns will be returned to Mrs. Jones on Monday, May 11, 2020.
 - You are responsible for the cap and gown while in your possession. They should be returned in the condition in which they were distributed. Please keep them on the hanger when not in use to limit wrinkling.
 - If the cap and/or gown are lost or damaged, you will be responsible for the \$52 replacement cost.
- Receive your Certificate in the mail at your home address.
 - At the ceremony, you will only receive a diploma cover.

CORDS

High school students who are graduating from high school with an Ivy Tech credential will be presented with green and white cords. The cords are provided at no cost and will be worn at the Ivy Tech graduation ceremony. They may also be worn at your high school graduation ceremony (with high school approval). The cords will be distributed with the caps, gowns, and tassels on Friday, May 8, 2020 at WCC.

Students participating in Commencement who have achieved honor status will receive honor cords from Ivy Tech staff at the ceremony. Honor status is based on the student's cumulative Ivy Tech GPA at the end of the fall semester and is determined as follows:

Cum Laude 3.50-3.74	Single gold cord
Magna Cum Laude 3.75-3.99	Single gold cord
Summa Cum Laude 4.00	Double gold cord

WHAT TO EXPECT ON COMMENCEMENT DAY

Please be at the Tiernan Center between 11:30 and 12:30 to check in and assemble in the girls' gym by school and program. Please leave purses, cell phones, etc. with a guest as there is no secure storage. Instructions to graduates will begin promptly at 1:00 p.m. There will not be a dress rehearsal. A floor marshal will lead you into the ceremony area after instructions are completed. You will only receive a diploma cover at the ceremony. Your Certificate will be mailed to your home address.

GUESTS

Tiernan Center doors will open to family and friends at 11:30 a.m. There is no limit to the number of guests, and tickets are not required. The ceremony usually lasts about 1 ½ hours. There will be a section reserved for guests who are unable to climb stairs. The facility is air conditioned.

PARKING

Parking is free and available adjacent to the Tiernan Center at Richmond High School.

YOUR TRANSCRIPT

Once your credential has been awarded, it is immediately visible on your Ivy Tech transcript. Be sure to check your transcript by logging into your MyIvy account, and contact Mrs. Jones if your credential is not posted by June 1, 2020.

WCC GROUP PHOTOS

All WCC students should gather outside the Tiernan Center after the ceremony for group photos. The photos will be taken at the entrance near the football field facing Hub Etchinson Parkway.

CEREMONY PHOTOGRAPHY

Lifetouch Special Events Photography will take a photo of each graduate receiving their commemorative diploma cover. You will be notified by email directly by Lifetouch to direct you to your specific images within three weeks of the ceremony. You will also be able to view the images at <https://events.lifetouch.com/ivyrichmond>.

FACEBOOK LIVE

In the past, the ceremony has been streamed live on Facebook. Check Facebook for more information.

COMMENCEMENT DVD

The local Whitewater Community Television (WCTV) station will be taping the Commencement ceremony. DVDs may be ordered by visiting wctv.info after April 15. DVDs are \$10 each.

QUESTIONS

If you have any questions, contact Soni Jones, WCC Assistant Director, at (765) 825-0521 or sjones@fayette.k12.in.us.

CONGRATULATIONS

From the entire faculty and staff at WCC, we congratulate you on this accomplishment. We wish you the best and continued success in all of your future endeavors!

